

PERSONAL DATA POLICY

Introduction

The Board of Be Slavery Free is committed to protecting the privacy of personal information which the organisation collects, holds and administers. We never sell your personal data to a third-party.

Purpose

This policy will explain how our organisation uses the personal data we collect from you when you use our website.

Topics:

- What personal data do we collect?
- How do we collect your personal data?
- How will we use your personal data?
- How do we store your personal data?
- Marketing
- What private data protection requests to we support?
- What are cookies?
- How do we use cookies?
- How to manage your cookies
- Privacy policies of other websites
- Changes to our personal data policy
- How to contact us

What personal data do we collect?

Be Slavery Free collects the following personal data:

- Personal identification information (Name, email address, phone number, etc.)
- Any bank or credit card details you provide through your donation, or purchase of product

How do we collect your personal data?

You directly provide Be Slavery Free with most of the personal data we collect. We may collect personal data and process personal data when you:

- Request to join our newsletter
- Register online for a webinar, workshop or event
- Place an order for any of our products or services
- Reach out to us by completing an online form or via email
- Use or view our website, including via your browser's cookies
- Make a donation

How will we use your personal data?

Be Slavery Free collects your personal data so that we can:

- Provide you with the services, information or products you have asked for

Be Slavery Free, PO Box 1703 Castle Hill 1761, NEW SOUTH WALES

T +61 (0) 438 040 959 / australia@beslaveryfree.com / www.beslaveryfree.com

STOP THE TRAFFIK operates as Be Slavery Free in Australia

STOP THE TRAFFIK is a Company Limited by Guarantee in Australia. ABN 331 6072 3348.

STOP THE TRAFFIK is a registered charity with the Australian Charities and Not-for-Profit Commission.

The STOP THE TRAFFIK Public Fund is a public fund listed on the Register of Harm Prevention Charities under Subdivisions 30-EA of the *Income Tax Assessment Act 1997*

- Processing your donation
- Keep a record of your relationship with us
- Ensure we know how you prefer to be contacted
- Understand how we can improve our services, products, information

We may also use your information to detect and reduce fraud and credit risk

How do we store your personal data?

Be Slavery Free securely stores your personal data using reputable online service providers. Your personal data may be stored on local Be Slavery Free equipment from time to time to facilitate the use of the data in delivering Be Slavery Free services. Access to this local equipment is password protected.

Marketing

If you have agreed to receive our newsletters, you may always opt out at any time. You have the right at any time to stop Be Slavery Free from contacting you. If you no longer wish to be contacted for marketing purposes, please email australia@beslaveryfree.com.

What private data protection requests to we support?

Be Slavery Free recognises the a person's right to request the following personal data responses, and within the limits of our organisations resources we will seek to respond effectively to them:

- **The right to access** - You have the right to request Be Slavery Free for copies of your personal data.
- **The right to rectification** - You have the right to request that Be Slavery Free correct any information you believe is inaccurate.
- **The right to erasure** - You have the right to request that Be Slavery Free erase your personal data, under certain conditions.
- **The right to restrict processing** - You have the right to request that Be Slavery Free restrict the processing of your personal data, under certain conditions.
- **The right to object to processing** - You have the right to object to Be Slavery Free's processing of your personal data, under certain conditions.

If you make a request, please allow for reasonable time to respond to you (up to one month). If you would like to exercise any of these rights, please contact us at our email australia@beslaveryfree.com.

What are cookies?

Cookies are files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology.

How do we use cookies?

Be Slavery Free website's use cookies in a range of ways to improve your experience on our website, including understanding how you use our website.

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How to manage your cookies

You can set your browser not to accept cookies. However, in a few cases, some of our website features may not function as well as a result.

Privacy policies of other websites

The Be Slavery Free website contains links to other websites. Our personal data policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our personal data policy

Be Slavery Free keeps its personal data policy under regular review and places any updates on this web page. This policy was last updated on 21 February 2022.

How to contact us

If you have any questions about Be Slavery Free's personal data policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us on our email: australia@beslaveryfree.com.

Authorisation

Approval by Board 21 February 2022

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|--------------------|----------------------------------|
| Policy number | Version |
| Drafted by | Approved by Board on 21/2/22 |
| Responsible person | Scheduled review date March 2023 |